

Associate Product Manager



Posting Date: 28 Oct 2025

Position: Associate Product Manager

Department: Sales

Reports to: Product Manager

Location: 235 Watline Ave, Mississauga, ON

About Microbix

Microbix Biosystems Inc. is a fast-growing leader in the global diagnostics industry. We are one of the world's largest commercial manufacturers of infectious disease antigens, supporting diagnostic test development across Respiratory, Childhood Diseases, ToRCH, Sexually Transmitted Infections, Gastrointestinal, and Vector-Borne Diseases.

In addition to our antigens business, we design and manufacture innovative External Quality Controls (QAPs™) and Reference Materials (QUANTDx™). These products support clinical laboratories and diagnostic manufacturers with test development, analytical validation, training, and ongoing quality control.

At Microbix, we work in partnership with leading diagnostic companies and clinical laboratories worldwide to improve the quality of infectious disease diagnostic testing. Joining our team means contributing to meaningful work that enhances global health and strengthens confidence in patient results.

Role Overview

Microbix is seeking an **Associate Product Manager** to join our team. Reporting to Product Management, this role collaborates with Research & Development, Marketing, Sales, Quality Assurance, Quality Control, and Manufacturing teams. The Associate Product Manager will play a key role in coordinating product development activities and supporting the successful commercialization of new products.

Key Responsibilities:

- Coordinate new product development project timelines, draft and maintain associated ISO 13485:2016 Design Control documentation (e.g., commercial requirements, design input, development plans, design validation protocols/reports, real-time stability studies, final design and development reports, and design transfer).
- Collaborate with R&D, QA, QC, and Manufacturing to drive execution of product development activities.
- Conduct market research and track competitor activity to inform new product initiatives and support strategic planning.

- Contribute to product commercialization plans and collaborate with Marketing on launch activities and promotional campaigns.
- Partner with Sales to identify and apply for relevant Requests for Proposals (RFPs) and tenders, including preparation of technical documentation.
- Provide technical support to Sales and help manage key accounts; some travel may be required.
- Develop internal training resources and product presentations for Sales, Marketing and customer education.

Qualifications

- Master's degree in a life science discipline.
- 1-2 years of industry experience, ideally in Product Management, R&D, or a related role.
- Experience with Design Control and ISO 13485:2016 *Medical Devices – Quality Management System* is an asset.

Skills and Competencies

- Excellent English written and verbal communication skills.
- Strong interpersonal skills, with the ability to work independently and collaboratively.
- Keen attention to detail and strong time management skills.
- Highly motivated and eager to learn, and adaptable to changing priorities.
- Desire to work in a fast-paced, deadline-oriented environment.
- Strong organizational skills with the ability to manage multiple tasks and deadlines.
- Proficient in various computer software programs (Word, Excel, Adobe, etc.)

Why Join Us

- **Meaningful Impact:** Contribute to improving the quality of infectious disease diagnostics that make a real difference in global health.
- **Growth Opportunities:** Be part of a fast-growing, innovative company that encourages continuous learning, professional development, and career advancement.
- **Collaborative Culture:** Work alongside a supportive, multidisciplinary team that values teamwork, open communication, and creativity.
- **Recognition and Support:** Take ownership of projects, build new skills, and receive guidance from experienced team leaders who value your contributions.

How To Apply

Email your resume and cover letter to: human.resources@microbix.com, sydney.rivers@microbix.com